

**PORT EDWARDS PUBLIC SCHOOLS****Board of Education Policy**

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**PUBLIC PARTICIPATION AT OPEN BOARD MEETINGS**

The Port Edwards Board of Education welcomes citizen participation at board meetings; however, discussions about employees of the school district or other topics which are legally required or permitted to be discussed in a closed session of the Board will not be discussed at an open meeting.

Generally speaking, the Board will follow these procedures:

1. If possible, the person wishing to address the Board will notify the district administrator or board president a minimum of 72 hours before the Board meeting date and explain the topic that he or she would like to address. The item will be placed on the agenda at the discretion of the district administrator and/or board president.
2. Additionally, an item on the agenda, "Questions and comments from people in attendance", will allow for public comment on all matters as listed on the agenda and authorized by law. Participants are asked to limit their presentation to five minutes and if a number of presentations are made, the total time authorized by the Board for this agenda item will be 30 minutes.
3. If time is needed for board members to review and/or research the topic or inquiry, the board president will advise the presenter of this and advise the presenter of the date when the board will be in a position to offer an official board position if one is required.

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LEGAL REFERENCES:           Sections 19.83(2) Wisconsin Statutes  
  19.84(2)  
  19.85

CROSS REFERENCE: 187-Exhibit, Board Meeting Sign-In

Adopted:           09/14/81

Reviewed:

Revised:           08/23/99, 02/10/03, 12/08/03

